



Nail Salon Workers Needs Assessment Consultant Position Job Description

NAPAWF is currently engaged in a Nail Salon Workers Needs Assessment project to capture information about the current work environment of Asian American nail salon workers. We seek to document the workplace environment and conditions through multiple focus groups and a survey. This research study will increase our understanding of the environment, behaviors, and needs of the Asian American nail salon workers and shape a strategy for addressing nail salons work conditions. Upon completion of the assessment, NAPAWF will analyze the data and create a community-based strategy to improve the working conditions of nail salon workers.

NAPAWF is hiring up to 3 consultants to conduct focus groups and support this research project. We plan on have focus groups in each of three sites, Los Angeles, New York, and San Francisco. The purpose of the focus groups is to gain a broad understanding of the work environment of nail salon workers. The consultant will be asked to complete the following tasks:

- Advertise and recruit 14 nail salon workers to participate in focus groups (incentives will be provided to participants)
- Conduct 2 focus groups locally (each with 7 participants)
- Translate and transcribe focus group audio recordings
- Administer paper surveys immediately after the focus group for participants to complete independently
- Secure space to conduct focus groups
- Participate in training on conducting focus groups
- Fluent in Vietnamese or Korean or another Asian language spoken by nail salon workers in NY, SF, or LA.

Compensation: \$2,000 per consultant

To apply, please submit a one-page cover letter describing your qualifications and a current resume to Dr. Melissa Kwon at mkwon@napawf.org.

ABOUT NAPAWF

The National Asian Pacific American Women's Forum is the only national, multi-issue Asian American and Pacific Islander (AAPI) women's advocacy organization in the United States. We are building a movement to advance social justice and human rights for AAPI women and girls in the U.S. We implement our vision by increasing the leadership, power and visibility of AAPI women and girls through five strategies: base-building and leadership building; community and public education; policy advocacy, grassroots multi-issue organizing; and strategic collaborations. Founded in 1996, we are a growing and dynamic organization with staff in four offices and local chapters in thirteen cities.