



JOB DESCRIPTION

Title:	Reproductive Justice Program Director
Reports to:	Deputy Director of Programs and Policy
Salary:	Commensurate with experience
Job Status:	Full Time, Exempt
Location:	Washington, D.C.
Date Posted:	October 26, 2015
Deadline to Apply:	Rolling

ABOUT NAPAWF

The National Asian Pacific American Women's Forum is the only national, multi-issue Asian and Pacific Islander (AAPI) women's advocacy organization in the United States. We are building a movement to advance social justice and human rights for AAPI women and girls in the U.S. We implement our vision by increasing the leadership, power and visibility of AAPI women and girls through five strategies: grassroots organizing and leadership building; community based research; policy advocacy; and strategic collaborations. Founded in 1996, we are a growing and dynamic organization with staff in three offices and local chapters in sixteen cities.

POSITION OVERVIEW

This position is a significant leadership position for a multi-talented professional who is passionate about movement building, policy advocacy, reproductive justice, and AAPI women and girls. The Reproductive Justice Program Director will serve as the lead voice and expert on reproductive justice issues impacting the lives and well-being of AAPI women and girls.

POSITION SUMMARY

The Reproductive Justice Program Director, who is based in Washington, D.C. and reports to the Deputy Director of Programs and Policy, is responsible for leading NAPAWF's reproductive justice program. Specifically, the Reproductive Justice Program Director is responsible for:

- Educating legislative, administrative, and community decision makers on reproductive justice policy issues affecting AAPI women and girls through meetings, policy briefings, and fact sheets/policy briefs
- Spearheading assigned coalitional efforts, including but not limited to NCAPA, CAARE and others; and working in coalition with numerous civil rights, civil

liberties, women's, religious, reproductive rights, racial/ethnic, professional, and immigration groups around the country

- Developing and implementing reproductive justice campaigns impacting AAPI women and girls nationally and locally, which includes NAPAWF's current national campaign on fighting back on sex-selective abortion legislations
- Tracking federal and relevant state bills and organizing educational opportunities for policy makers, allies, and NAPAWF's leaders/constituents that include briefings, webinars, conference presentations and other high-profile events
- Building the capacity of NAPAWF chapters to do local/state/national advocacy work
- Assist the Executive Director and the Deputy Director of Programs and Policy with outreach and managing relationships with reproductive justice funders
- Developing, with communications staff, draft press releases, fact sheets and op-ed articles for distribution to members and general public
- Overseeing the implementation of NAPAWF's new reproductive justice leadership development program, RJ LAMP (Reproductive Leadership Amplification Program)
- Supervising the LSRJ Fellow, program staff and interns
- Performing duties, as necessary, as a member of the NAPAWF team

QUALIFICATIONS:

We're seeking candidates who excel in relationship building, are results oriented, and have strong project management skills. You should have:

- A Master's Degree, Bachelor's degree or equivalent work experience.
- A demonstrated commitment to meeting a high bar and a history of getting things done even in the face of obstacles.
- A high-level, strategic understanding of social change and progressive movements backed by direct experience with grassroots efforts.
- In-depth knowledge of reproductive justice issues and AAPI women's issues and strong existing relationships with reproductive rights, reproductive health and reproductive justice organizations, AAPI organizations, policy makers and other national policy organizations.
- Past successes designing and leading policy advocacy initiatives on a local, state and/or national level.
- Be an excellent communicator and writer with experience as a spokesperson who can articulate messages to different audiences.
- A track record of developing and maintaining strong working relationships with and among a diverse group of stakeholders.
- Experience managing multiple projects and ability to work flexible hours and travel.

SALARY & BENEFITS

Compensation is commensurate with experience. Very generous benefits including coverage of medical, dental, and vision coverage (for self and family), 15 days of vacation in first year, sick leave, 403b employer contributions, flexible spending program options and personal/family leave.

WORK ENVIRONMENT

This position is based in an office setting though some travel will be required.

To Apply: Please email a cover letter, resume or CV, a sample curricula or campaign plan you've developed, and the names and contact information for three references to HR@napawf.org, with "Reproductive Justice Program Director" in the subject line. Application deadline is rolling.

NAPAWF, a project of Tides Center, is an equal opportunity employer. We strongly encourage and seek applications from women, people of color, including bilingual and bicultural individuals, as well as members of the lesbian, gay, bisexual, and transgender communities. Applicants shall not be discriminated against because of race, religion, sex, national origin, ethnicity, age, disability, political affiliation, sexual orientation, gender identity, color, marital status, medical condition (cancer-related) or conditions Acquired Immune Deficiency Syndrome (AIDS) and AIDS-related conditions (ARC). Reasonable accommodation will be made so that qualified disabled applicants may participate in the application process. Please advise in writing of special needs at the time of application.