



Thai Community Development Center

Job Announcement

Posted 1/16/18

Opened Until Filled

TITLE: Business Counselor

The Business Counselor will be primarily responsible for the Asian Pacific Islander Small Business Program (API SBP) to provide one on one business counseling, technical assistance, case management, outreach, and workshops. She/he will also be responsible for providing information and assistance to Thai-owned small businesses and any businesses in the Thai Town area and any other Thai communities within LA County regarding business loan programs, business seminars and workshops, and general technical assistance. The Business Counselor will also work with other Business Counselors in the consortium to assist clients through the loan application process and gather resources for technical assistance in the areas of marketing, business operations, financial analysis, business planning, and other areas.

Organizational Background:

The Thai Community Development Center (Thai CDC) was founded in 1994 on the principle that all peoples have a basic right to a decent standard of living and quality of life. Our mission is to advance the social and economic well-being of low- and moderate-income Thais and other ethnic communities in the greater Los Angeles area through a comprehensive community development strategy including human rights advocacy, affordable housing, access to healthcare, promotion of small businesses, neighborhood empowerment, and social enterprises.

Formed in 1999, API SBP is a coalition of five community organizations that provide technical assistance to Asian businesses in Los Angeles County. API SBP partners share over 160 years of service, are well known and respected for the quality of their work, the impact of their services and their standing in the community.

Qualifications:

Candidate should have a Bachelor or Master Degree in Business Administration, Economics, Finance, or Urban Planning/Economic Development or 2-3 years relevant experience in the field.

Bilingual in Thai and English with knowledge of business vocabulary in both languages preferred.

Compensation:

Compensation is commensurate with experience, training and education. Thai CDC is an equal opportunity employer. Send cover letter and resume to Chancee Martorell at chancee@thaicdc.org or via fax 323-461-4488.