

OPPORTUNITY FOR UNDERGRADUATES

GETTY MULTICULTURAL SUMMER INTERNSHIPS

The Chinese American Museum (CAM) is proud to offer two paid, full-time summer internship for qualified undergraduate students from June 10, 2014 to August 18, 2014.

- **CURATORIAL INTERNSHIP**

This Curatorial Intern will work closely with the Curator to assist with researching, planning, and developing exhibitions. Under the supervision of the Curator, the intern will 1) conduct research on upcoming exhibitions 2) assist with exhibition coordination, including installation, loan processing, and de-installation and 3) learn proper collection handling practices. Finally, the intern will provide support to various inter-department projects and activities to deepen his/her understanding, experience and knowledge of day-to-day museum operations at CAM.

- **EDUCATION INTERNSHIP**

This Education Intern will work closely with the Education Department to develop exhibit-based interactive materials, school-based educational workshops, and public programming. Under the supervision of the Education Programs Manager, the intern will facilitate the conceptualization, research and development for the following: 1) gallery talking points for docents and the public 2) develop public programming for families and adults 3) assist with developing content for upcoming exhibition 4) develop preliminary content for curriculum development. The intern will also provide support to various inter-department projects and activities to deepen his/her understanding, experience and knowledge of day-to-day museum operations at CAM.

QUALIFICATIONS

These internships are available for currently enrolled full-time undergraduates who are members of underrepresented groups (individuals of African American, Asian, Latino/Hispanic, Native American, and Pacific Islander descent.) in professions related to museums and the visual arts. Candidates considering a career in museums are strongly encouraged to apply, but candidates from all areas of undergraduate study are welcome. Excellent verbal and written communication, research skills and computer literacy are strongly desired. Students who are enrolled in a second BA or BS program are not eligible.

Applicants must be:

- currently enrolled in an undergraduate program and have completed at least one semester of college by June 2014 *and*
- a resident of or attend college in Los Angeles County
- a permanent resident or a United States citizen

Duration:	June 10, 2014 to Aug 16, 2014 (10 weeks)
Hours per Week:	40 hours (8 hours per day)
Stipend:	\$4,000 for a ten week period
Deadline:	3:00 p.m. on Thursday, May 2, 2014

Before you apply, learn about CAM's mission and history at camla.org!

APPLY TODAY

To apply, please email your application to Michael Truong at hr@camla.org, with subject heading: Getty Multicultural Summer Internship

- 1) A current resume
- 2) Cover letter describing your interest in the internship, and
- 3) Two (2) letters of recommendation to: hr@camla.org or mail to:

Chinese American Museum
Attn: Michael Truong, Getty Internship Application
125 Paseo de la Plaza, Suite 300
Los Angeles, CA 90012

Note: Please indicate which internship you are applying for. If applying for both, please submit two separate cover letters.

Incomplete applications will not be reviewed.