

ECONOMIC DEVELOPMENT DEPUTY

Los Angeles County Supervisor Hilda L. Solis seeks an Economic Development Deputy. The First District is home to two million residents, across 246 square miles, in diverse communities from unincorporated East Los Angeles and Valinda, MacArthur Park to Eagle Rock, and South Gate to Pomona. The candidate must be community-oriented and have a passion for policy and politics.

The Economic Development Deputy will be charged with implementing Economic Development priorities for the entire First District. The EDD aims to influence economic development planning and practice so that equity, transparency, sustainability, and community engagement become driving forces on any project.

The Deputy will collaborate with various agencies and departments to advance regional economic opportunity that fosters safe, healthy and vibrant neighborhoods and well-served business districts for First District residents. Below is a list of a few partners to maintain collaboration with:

- LA County departments—seeking out collaboration with departments that are key to development but also working across agencies such as health services and parks and recreation to connect a broader view of community development.
- Policy setting agencies within universities and community based agencies
- Private Sector
- Workforce investment boards and other departments involved with training and education.

Priority Areas Addressed by the Economic Development Deputy:

- State, Federal and Local Economic and Housing Policy
- Capital, Funding Development, and Neighborhood and District Financing Strategies
- Sustainable Community Strategies, Transit Oriented Development, and Greenhouse Gas Reduction Investments
- Major Capital Projects
- Affordable Housing for Families, Veterans, and Formerly Homeless, Foster Youth, and the reentry population
- Residential, Commercial, Industrial, and Manufacturing Real Estate Development in the Unincorporated Areas of the First District
- Land Use Planning

A successful Deputy must work with the following departments and entities:

- Department of Regional Planning and Regional Planning Commission
- Community Development Commission/Housing Authority
- LA Metro and Metrolink
- Department of Consumer and Business Affairs
- L.A. County Small Business Commission
- Citizen's Economy and Efficiency Commission
- Internal Services Department, Los Angeles County Office of Sustainability
- Los Angeles County Economic Development Corporation
- L.A. County Workforce Investment Board
- Cities in the district

Duties:

- Assess and strategically respond to economic development capacity needs of the entire district
- Monitor State and Federal policies that could benefit the residents of the First District and the region
- Draft and build support for motions that advance the First Districts Economic Development priorities
- Collaborate with First District staff with expertise in Environmental Affairs, Transportation, Public Works, and Finance among others to craft an integrated approach to sustainable economic development for the First District
- Attend department meetings, track board items and prepare briefing memos
- Work with Legislative Deputies and the Engagement Team to craft the best policy solutions for residents of the First District
- Monitor major capital projects within the District
- Serve as primary point of contact for developers and economic development stakeholders operating in the District
- Attend development related community meetings and district events

Required Skills:

- Ability to work on several projects or issues simultaneously
- Ability to work independently or in a team environment
- Ability to attend to details while focusing on big-picture goals
- Ability to work with others to craft and advance comprehensive economic development solutions that value community opportunity, economic opportunity for residents, sustainability, and the environment.

- Ability to analyze policy issues and prepare briefing memos in a fast paced environment
- Ability to analyze financial proformas and financial strategies
- Ability to work with racially and socio-economically diverse communities

Desired Knowledge:

- Familiarity with funding sources for the acquisition, construction, and permanent financing of residential and commercial development
- Familiarity with the planning and development of capital projects from site identification through construction completion and operations.
- Familiarity with sustainability best practices at the project, district, city, and regional scale
- Familiarity with project management and innovation delivery best practices
- Familiarity with current challenges at the local level facing residential, commercial, retail, and small business development
- Familiarity with the challenges that communities face when increased development pressures lead to the displacement of long term residents and businesses and potential policy solutions to mitigate these impacts on the community
- Familiarity with the opportunities and challenges created by the build out of the transit system, river revitalizations, trade sector expansion, and other major public sector infrastructure upgrades and investments, especially as they relate to the First District.
- Familiarity with the diversity of the First District.

Minimum Qualifications:

- Advanced Degree in Urban Planning, Economic Development, Real Estate Development or a related field
- 5 years or more as a project manager/developer in real estate, economic or commercial development.

Reports to the Chief of Staff

Submit resume and short cover letter to Cielo Castro ccastro@bos.lacounty.gov

By May 15, 2015