



Los Angeles Unified School District - Job Opportunity

Job Posting Title

Director of Research and Data Analysis for the Board of Education
(Director of Independent Analysis)

Reference code

JP16-279-XA1

Minimum Salary

\$ 94,900.00 Annual

Maximum Salary

\$ 119,200.00 Annual

Application Open Date

09/08/2016

Application Close

12/31/9999

Information about LAUSD

We anticipate receiving a number of well qualified applicants for this position; please apply soon as we do not have an exact close date.

We are LAUSD. We are at the forefront of innovation in public schools, with the serious work of tailoring the learning environment to better serve our community. Here, you will have the opportunity to exercise your potential in the business of education.

If you would like to work for an organization that makes a difference in the future of our students, the Los Angeles Unified School District (LAUSD) is the place for you.

Department or School Site

The Los Angeles Unified School District, the nation's second largest school district, is currently seeking a leader with a professional background in designing and executing research strategies to assist the Board of Education in the determination of goals and priorities.

The new Director of Research and Data Analysis for the Board of Education will report directly to the Executive Officer of the Board of Education and three members of the Board. The Director will oversee a newly created team of four to five analysts that will design and execute evaluation and research strategies to assist the Board in the determination of its goals and priorities and in the evaluation of the impact of initiatives after implementation.

Visit us at www.lausdjobs.org

The IDEAL CANDIDATE is diplomatic, politically savvy, data-driven, and an exceptional communicator who can describe extremely technical and statistical information to the Board of Education and to other audiences. This candidate will have the proven ability to gather various complex data sets and interpret his or her findings by using various means of displays. It is the ideal candidates priority to communicate complex data sets and inferential statistics in layman's terms to the Board. Additionally, the successful candidate will have experience developing a research strategy that will yield information for the Board to make decisions. He/she will have the knowledge of best-practices in the area of Education policy and practices and must have the ability to review District initiatives, proposals, reports, budgets, and current practices and policies. The ideal candidate will have prior experience supervising and mentoring a team in a strategic business unit.

Benefits

Insurance: District paid premiums for your choice of several medical, dental, and vision for you and your dependents; and life insurance plans.
Retirement: Membership in the California Public Employee Retirement System (CalPERS).
Vacation: 24 days each year.
Paid Holidays: 12 days.

Job Duties/Responsibilities

The Director of Research and Data Analysis for the Board of Education directs the work of the Independent Analysis Unit (IAU).

Here is a list of some of the specific duties of the Director of Research and Data Analysis for the Board of Education:

*Assists the Board of Education in developing and establishing short and long range goals and establishing priorities.

*Directing an independent review of the Districts initiatives, proposals, reports, budget, and current practices and policies on behalf of the Board of Education.

*Presenting analyses and evaluations of current and proposed practices and policies of the District.

*Recommending changes to the budget and maximize cost-effective operations and services and educational programs.

*Creating an Annual Work Plan for the unit which outlines planned work.

*Directs and guides personnel in the implementation of the Unit's activities.

Minimum Requirements

Education: Graduation from a recognized college or university with a Bachelor's degree in business administration, public administration, education, or a related field. A graduate degree in one of the areas listed above is preferable.

Experience: Five (5) years of professional-level experience analyzing programs, policies, and operations. Supervisory experience is preferable.

Note: To verify the educational requirement, an original diploma or official transcript must be presented at the time of interview.

*Applicants who have completed college or university course work at an institution in a country other than the United States, must obtain a complete evaluation of foreign transcripts and degrees. Please be sure to request a "Detailed" evaluation report.

Employment Selection Process

If you have what it takes to work in a rewarding and challenging environment, then we would like to learn more about you. Interested applicants must apply through our online application system, however once registered, it is not necessary to complete all of the tabs. Simply complete the mandatory tabs, and skip to the ATTACHMENT tab to attach and submit the following items:

- 1) Professional resume or curriculum vitae;
- 2) Cover letter, in which we would like you to address your professional experience and why you believe that you are the best fit for this position;
- 3) Additionally, in a separate document (not to exceed three (3) pages) address the following:
 - A) Your professional experiences gathering various complex data sets and interpreting the findings by using various means of display.
 - B) Communicating inferential statistics or other data sets in laymen's terms to a Board or other political entity.
 - C) Developing a research strategy that will yield various information regarding currently policy and practices (ideally in education).

D) Your experience reviewing initiatives, proposals, reports, budgets, and current practices and policies and implementing a strategy of your findings.

Your cover letter is a critical component in our application process as it will become part of the next step in our selection process. Please make sure that you describe in detail, your experience, education, and training that most closely relates to this position.

It is important that you provide a concise, organized, and easy to read responses to these questions before you "submit" your online application.

Please contact Evelyn Diaz at evelyn.j.diaz@lausd.net or 213.241.5539 with any questions regarding this position or our application process.

Please be sure to include correspondence from @lausd.net as an approved sender so that messages aren't accidentally placed into your spam/junk e-mail folder.

Application Process

DO YOU NEED TECHNICAL ASSISTANCE WITH THE ON-LINE APPLICATION?

Please visit www.lausdjobs.org and click on "help desk service request form" located to the left of the Quick Links.

The Los Angeles Unified School District intends that all qualified persons shall have equal opportunities for employment and promotion.

Reasonable accommodations in completing an application and testing are available to individuals with disabilities. Please call (213) 241-3455 for more information.

Additional Posting Information