



Community Benefit Health Manager, Baldwin Park

Responsible for the development, implementation, and management of region-wide or locally based Community Benefit strategy, programs and plans in order to enhance the health of the communities we serve, support Kaiser Permanente's social mission and protect Kaiser Permanente's non-profit status. Responsible for ensuring programs meet legislative and regulatory requirements including compliance with Senate Bill. This is the third in a series of three positions dedicated to enhancing the health of our communities through developing and implementing strategies, coordinating resources and sustaining strategic partnerships. At this level, an employee develops, leads and executes programs of complex and diverse scope requiring in-depth analysis of various factors. Programs implemented are broad in scope with multiple stakeholders and requirements. Programs may involve multiple functional areas or span across geographic areas. Employee works with minimal supervision and exercises judgment within broadly defined policies in developing and implementing strategies for results.

Essential Functions:

- Manage community health programs in Southern California's Community Benefit Program, including philanthropy, in-kind, safety net and/or community health improvement programs at the local and/or regional level.
- Identify and prioritize community needs to guide local or region-wide grant programs and partnerships with community organizations.
- Identify, develop and maintain strategic partnerships with safety net organizations, including community clinics, their consortia, and their networks; as well as partnerships with public hospitals and health systems to enhance the viability of the safety net as well as enhance community health access.
- Coordinate strategies with California Regions, Program Office and across areas for optimum impact, scale, and visibility.
- Strive to improve the health status of communities we serve through collaborating with strategic community coalitions and by connecting community systems with KP systems of care.
- Facilitates active participation among KP staff and physicians in community health and community benefit program development and with nonprofit health and human service groups.
- Ensures that programs and activities are in compliance with legislative, regulatory and Kaiser Permanente Regional and Program Office policies.
- Identify corporate marketing, community relations outreach, and media opportunities to increase visibility of Community Benefits portfolio and programs.
- Coordinate with Public Affairs colleagues including communications, media and Community/Government relations at the area and regional levels.
- Communicate to build understanding and support by informing internal and

external audiences about Community Benefit/Community Health programs.

- Develop collateral materials and training program, including issue and project specific programs.
- Manage and build multi-disciplinary project teams including selecting participants, determining goals and priorities, and evaluating performance.
- Provide expert consultation and technical assistance regarding Community Benefits/Community Health initiatives in the Region.
- Establish and maintain positive productive relations with community leaders.
- Serve on local community health coalitions and other local task forces, committees or planning groups as a representative of Kaiser Permanente.
- Communicate Kaiser Permanente's position and commitment to community health /community benefit to internal and external audiences.
- May recruit and manage work of other Community Benefit/Community Health staff and/or work of outside consultants.
- This job description is not all encompassing.

Experience:

- Minimum ten (10) years of experience in planning, development, and administration of health or social services at local community, county or state level programs.
- Minimum five (5) years of experience in developing and supporting collaborative partnerships with multiple agencies.

Education:

- Bachelor's degree in health care administration, public health, social work, public policy or related field.

Additional Requirements:

- Experience with oversight of large complicated budget and fiscal management.
- Ability to manage resources and coordinate across areas and cross functionally.
- May manage region-wide programs.
- Ability to develop and execute collaborative arrangements between departments or organizations on behalf of Kaiser Permanente.
- Participatory style, high energy, and a bias for action, with excellent judgment.
- Excellent written and verbal communication skills.
- Ability to facilitate groups effectively.
- Must be able to work in a Labor/Management Partnership environment.

Preferred Qualifications:

- Grant management experience.
- Experience in non-profit health or social services agency.
- MA preferred.

To apply: please visit jobs.kp.org and search for job number **271972**