



APAPA-SCR

Asian Pacific Islander American Public Affairs Association
Southern California Regional Headquarters

Empowerment of Asian and Pacific Islander Americans

Non-profit organization 501(C) 3 Tax ID No. 55-0849384

Southern California Leadership Program & Summer Internship

Application Deadline: June 13, 2014

BACKGROUND

The Asian Pacific Islander American Public Affairs Association- Southern California Regional Headquarters (APAPA-SCR) is awarding a number of internships for Asian and Pacific Islander (API) American college students. **Current college students** are eligible and encouraged to apply for this internship / scholarship opportunity. The purpose of the internship is to help students better understand California state and local government and to develop future leaders in the API community. Each intern must spend a minimum of 50 hours in the assigned office between July 7 – August 8, 2014, working for a local/state legislator, congress member, or constitutional officer in Southern California. All interns are also required to perform 50 community service hours after the internship under APAPA supervision. Upon completion of the internship, each intern will be awarded a \$500 scholarship. All interns who desire to serve the public and develop their leadership skills are encouraged to become an APAPA member. As a member, you can work closely with elected legislators and officials and participate in the planning of APAPA-SCR's annual signature events. You will have opportunities to further develop your organizational and leadership skills.

INTERNSHIP TERMS AND CONDITIONS

The summer internship is a six-week program **located at the Southern California area with a planned four-day all expenses paid (including round-trip flights) study tour to the State Capitol.** Each selected intern is assigned to a governmental official and/or agency through our placement process.

Students must provide for their own travel, housing, and living expenses for the duration of their internship assignment in Southern California. *On every Friday during the internship duration, interns are required to attend the mandatory workshop.*

Each applicant who is accepted into the program explicitly grants APAPA-SCR and their sponsors the right to use their likeness and application information for the purpose of promoting and publicizing this Internship Program.

Applicant Eligibility

All student applicants must meet the following criteria:

- ❖ The student applicant must be a resident of California;
- ❖ The applicant must be **18 years old or older on or before July 7, 2014;**
- ❖ The applicant must be a **U.S. citizen or permanent resident** with proven documents;
- ❖ The applicant must be currently enrolled as a student at an accredited two-year or four-year college or university;
- ❖ The applicant must possess a minimum grade point average (GPA) of 3.0;
- ❖ Two letters of recommendation must accompany the application from separate individuals, neither of whom are related to the applicant, and;
- ❖ The applicant must demonstrate commitment to the API community in a written personal statement.

Selection of Scholarship Recipients

APAPA-SCR Scholarship Selection Committee will make awards based on the recipient's demonstrated commitment to the API community, abilities, academic achievements, career goals, civic activities, and leadership skills. All applicants will be notified by mail of the status of their application by June 18, 2014, regardless of outcome.



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APAPA-SCR Internship/Scholarship Application

❖ GENERAL INFORMATION

Name: _____
Last First Middle initial

Gender: Female Male Date of Birth: ____ / ____ / ____ Place of Birth: _____
Month Day Year

Driver's license (State, #) _____

Citizenship status: U.S. citizen Permanent resident
Some agencies require U.S. citizenship.

Current Address: _____
Street City State/ZIP

Current Phone: (____) _____ Effective until: ____ / ____ / ____
Month Day Year

E-mail address: _____ Alternate contact # (____)
(i.e. cell phone, voice mail, pager, work, etc.)

Permanent Address: _____
Street City State/ZIP

Permanent Phone: (____) _____ Fax (if available): _____

❖ EMERGENCY CONTACT INFORMATION

Name: _____ Relationship: _____

Address: _____
Street City State/ZIP

Home phone: (____) _____ Work phone: (____) _____

❖ EDUCATIONAL BACKGROUND

College name: _____ Location: _____
City State

Degree seeking: _____ Major/minor: _____

Current class year: _____ Overall GPA: _____ Expected graduation date: _____

High School: _____ Location: _____
City State

Current class year: _____ Overall GPA: _____ Expected graduation date: _____



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❖ PERSONAL STATEMENT

Please provide a written statement that does not exceed 2 standard letter-sized pages in total length. Put your own name and that of your school on the top of each page. If you use a computer to draft your document, please use a font that is 11 or 12-points in size throughout. Please address each of the following questions:

- How have you contributed to your community in the areas of diversity, leadership and service?
- What offices and positions of leadership have you held in class and school organizations?
- What academic achievements are you proud of?
- What are your career and/or educational goals?

❖ LETTERS OF RECOMMENDATION

Please submit two letters of recommendation that have been written within the last six (6) months. The letters must clearly refer to you by name and provide comments that describe your character and abilities. A parent or close relative will not be considered a valid reference. The name, occupation, and contact information for each author must appear on the letters.

❖ CERTIFICATIONS

- I understand that late or incomplete applications will not be considered. My ability to accurately follow instructions will be considered during the selection process.
- I certify that I am currently enrolled as a student at an accredited high school, community college, college, or university.
- I hereby authorize APAPA-SCR to utilize information on my application and any photos that I provide for publicity or public relations purposes.
- I certify that all of the information on this application is true and complete to the best of my knowledge and that I will forfeit my award if any information that I provide is found to be deliberately false, inaccurate, or misleading.

Name of applicant (please print)

Signature

Date

✓ APPLICATION CHECKLIST

Please make a copy of your completed application for your records. Please include all the following items:

- Original signed application form
- Official transcripts
- Your personal statement
- Two (2) letters of recommendation
- Portrait color photo (head shot) that is 2 inches square and 300 dpi(600 pixels square). The photos will not be provided to the Internship Selection Committee or used as a basis for selecting the interns. Your photo will be used strictly for publicity purposes.
- A brief biography to include your hometown, college, major, career goals, hobbies, etc. (up to 320 characters)
- All materials, including your transcripts must be addressed to the following address:
APAPA-SCR Scholarship Committee
22806 Ridge Line Rd.
Diamond Bar, CA 91765
- Deadline: Application and materials must be postmarked by June 14, 2013. An incomplete application will not be considered.**