

LICENSED CLINICAL COUNSELING DIRECTOR

JOB DESCRIPTION: KFAM is a non-profit organization specializing in clinical counseling, family violence intervention, community education, and social services to Korean immigrant families. KFAM is seeking a Licensed Therapist (LCSW, LMFT, or Psychologist) to serve as the Clinical Counseling Director to manage KFAM's Counseling Department. Person will report to Executive Director. This is a full-time exempt position.

JOB DUTIES & RESPONSIBILITIES:

1. Clinical Oversight and Program Development
 - Provide crisis intervention support
 - Oversee quality of services including accuracy, timeliness, and productivity
 - Develop/improve and maintain internal systems for charting, billing, documentation, confidentiality, quality assurance, and quality management
 - Oversee clinical program to ensure it meets ethical and legal standards and accepted practices of care
 - Assist in developing and coordinating mental health workshops and community outreach events to reduce stigma and promote mental health services in the Korean community
 - Represent KFAM's clinical counseling department with other community organizations, government agencies, and mental health programs
2. Counseling Staff Management
 - Oversee Counseling Department of 4 full-time MFT clinical counselors (licensed and registered interns) and 2-3 part-time practicum students
 - Provide individual and group supervision to non-licensed staff and students
 - Coordinate with consulting psychiatric nurse practitioner and child psychiatrist to provide client medication support
3. Contracts & Grants Fulfillment
 - Ensure compliance with government-funded program requirements and procedures, including LA County DMH, DCFS, and Probation Office
 - Oversee audits and program reviews
 - Assist in procurement and development of new grants and contracts to expand counseling department
4. These are minimal job requirements. Duties and responsibilities may expand and evolve depending upon needs of the agency or department and the individual's skill set.

Minimum Requirements/Qualifications

- License in Psychology, Clinical Social Work or Marriage Family Therapy (Ph.D., Psy.D., LCSW or LMFT)
- A minimum of **5 years** clinical experience, including at least **2 years** providing services for LA County DMH contracts
- Bilingual Korean speaking a strong plus
- Experience with Electronic Health Records System such as Welligent a plus
- Experience in program planning, program development and implementation, and program evaluation a plus
- Cultural Competency and/or experience working with Korean American community a plus

Benefits: Commensurate with experience plus benefits (health, dental, retirement)

CONTACT: Please email your RESUME AND COVER LETTER to
Connie Chung Joe: cchungjoe@kfamla.org (No phone calls please)

This is an Equal Opportunity Employer